

DATA PROCESSING SCHEDULE – INTERACT OFFICE WORKSPACE MOBILE APPLICATION

Last updated: July 2022

This Data Processing Schedule (“DPS”) applies when Signify Processes Your Personal Customer Data. This DPS is subject to the terms and conditions of the Data Processing Agreement as published on <https://www.signify.com/global/legal/digital-terms/dpa> as may be updated or amended from time to time (the “DPA”). Terms when capitalized in this DPS will have the meaning assigned to them in the DPA, unless defined differently in this DPS.

Categories of Data Subjects

The categories of Data Subjects which will be subjected to Processing include:

Your Employees

Your Visitors

Categories of Personal Customer Data

The types of Personal Customer Data which will be subjected to Processing includes:

- first and last name
- where agreed: function title
- contact information (email address)
- log in credentials
- IP address
- Personal Usage data
- reservation and location related data

Special categories of Personal Customer Data transferred (if applicable)

There will be no Processing of Special categories of Data.

Nature & Purpose of Processing

The purposes of Processing the Personal Customer Data subjected to Processing is performance of a contract, including:

- User registration
- User access control
- Creation of reports
- Control of lighting installation
- Operational maintenance services to improve user experience

Frequency of Transfer

Other than first and last name, functional title and contact information which are transferred on a one-off basis, transfer of remaining categories of Personal Customer Data is performed on a continuous basis, unless otherwise agreed upon in writing.

Duration of Processing

We will Process Personal Customer Data for the duration during which the relevant Software Service is provided to You, unless otherwise agreed upon in writing.

Retention Period

Our default for retaining Personal Customer Data is for a period of three months after the end of the Software Services after which it will be deleted unless instructed otherwise by You or if required by Applicable Data Protection Laws.

For transfers to (sub-) processors, also specify subject matter, nature and duration of the processing
Sub-processors may have access to Personal Customer Data for the term of the provision of Software Services to You or until the contract with the respective sub-processor is terminated.

International Transfers

Signify's Processing locations for Personal Customer Data are:

<i>Customer location</i>	<i>Country of Processing</i>
Global, except United States	Germany & Ireland (Europe)
United States	United States (USA)