

Monitoring and Evaluation

All partners are obliged to follow the Signify Foundation's standard monitoring and evaluation methodology. The partner will gather the following data 3, 12, and 24 months post-installation, and share it with the Signify Foundation.

Deliverable + timeline	Questions to be answered in report
Share report within 3 months of final installation	When did the lights reach end users?
	How many lights points were installed? # lights for indoor settings: # lights for outdoor settings:
	Locations of lighting installation Indoor: Outdoor:
	Who arranged the installation of lights?
	Has there been an official handover of ownership of the lights to the end-users, either through verbal explanations or letters? If so, can you explain the process?
	Have the end users been given an explanation of the warranty terms?
	How was training provided to beneficiaries regarding usage and maintenance of products?
	What is the total number of end users as a result of Signify Foundation's support? I.e., Lives Lit. <i>Explanation: Please provide primary data on the total number of people who have frequent access to the location(s) where lights were installed. If applicable, provide the step-by-step calculations, discounts to account for repeat visits, and assumptions made to determine this total number.</i>
	What is the % of female beneficiaries?
	What is the total number of educational institutions, including sports facilities, that have been illuminated as a direct result of this project?
	What is the total number of health facilities that have been illuminated as a direct result of this project?
	What is the total number of villages/settlements that have been illuminated as a direct result of this project?
	What are the challenges encountered and/or key learnings from this project? <i>Explanation: this could be related to technical failure, vandalism, logistics, distribution, capacity, installation, maintenance, intended impact not met, design of project, and/or beneficiary needs</i>
	Please upload any evidence (e.g., pictures or videos) as proof of installation.
	Share report within 12 months of final installation
From the total number of products provided, how many lights are not working at the time of reporting? Indoor: Outdoor:	
What were the main reasons of defect?	
Were any measures taken to repair the lights that were not working anymore?	
Have the lighting needs of the target beneficiaries been met (as noted in the application form)? Multiple choice: fully met/partially met/not met. Please elaborate your answer.	
How many schools have reported an improvement in students' motivation and/or performance as a direct result of the project?	
How many schools have reported an increase in extracurricular activities as a direct result of the project?	
How many health facilities have reported better operations and improved patient experiences as a direct result of the project?	
Does the project have a direct impact in improving safety and security for the end users? Multiple choice: Yes/No/Partially. If 'no' or 'partially', please elaborate your answer.	
If the previous question was answered with 'yes', please provide the number of reported GBV and/or vandalism incidents before (baseline) and after (endline) project implementation.	
As a continuation of the previous question, please provide a detailed elaboration (using examples) of the increased safety and security as a direct result of the project.	
What is the average monthly energy bill before and after the installation of the new lighting system as a direct result of the project? (Please also upload a calculation sheet)	
What are the challenges encountered and/or key learnings from this project? <i>Explanation: this could be related to technical failure, vandalism, logistics, distribution, capacity, installation, maintenance, intended impact not met, design of project, and/or beneficiary needs</i>	
Please elaborate how the planned advocacy plan with the municipality/government/partners has been realized (as outlined in the application form), and have you recognized any new advocacy opportunities in the future?	
Based on the learnings of this project, how do you foresee that the replicability or scale-up of this project will look like?	
If your organization has its own M&E reporting template, please upload any reporting documents regarding this project here	
Share report within 24 months of final installation	From the total number of products provided, how many lights are not working at the time of reporting?
	what were the main reasons of defect?
	Were any measures taken to repair the lights that were not working anymore?
	If your organization has its own M&E reporting template, please upload any reporting documents regarding this project here
	What are the challenges encountered and/or key learnings from this project? <i>Explanation: this could be related to technical failure, vandalism, logistics, distribution, capacity, installation, maintenance, intended impact not met, design of project, and/or beneficiary needs</i>